

IN THE CHANCERY COURT OF MADISON COUNTY, MISSISSIPPI

IN RE: AMY JORDAN

CAUSE NO. 2010-9000

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ORDER SETTING SALARY OF STAFF ATTORNEY

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There having come on for consideration the matter of the setting of salary of the staff attorney of Chancellor James C. Walker, it is hereby ordered by the undersigned Chancellor that the salary of Amy Jordan is hereby set at \$56,000.00 per year, plus benefits, effective April 1, 2019, pursuant to the AOC Trial Court Support Staff Salary Guidelines for Staff Attorney I, which provide for this salary range for attorneys with more than four (4) years' experience. (Ex. A). Said salary shall remain in effect until further order of this Court.

The salary of said Staff Attorney I shall be funded on a monthly basis, first by application from the AOC support staff funds of Chancellor James C. Walker, and then from the funds of Madison County, Leake County, Holmes County, and Yazoo County, prorated as follows:

Madison County:	60%
Leake County:	20%
Holmes County:	10%
Yazoo County:	10%

Pursuant to Section 9-1-36 of the Mississippi Code of 1972, this order is being provided to the Madison County Board of Supervisors, the Leake County

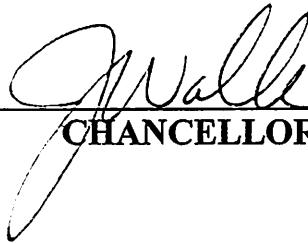
FILED  
MADISON COUNTY

MAR 01 2019

RONNY LOTT, CHANCERY CLERK  
BY: *Rita Carpenter* DC

Board of Supervisors, the Holmes County Board of Supervisors, and the Yazoo  
County Board of Supervisors for their ratification.

**SO ORDERED AND ADJUDGED** this the 1<sup>st</sup> day of  
March, 2019.

  
\_\_\_\_\_  
**CHANCELLOR**

**AOC TRIAL COURT SUPPORT STAFF**  
**Job Descriptions & Salary Ranges**  
**Chancery & Circuit Court**  
**Effective January 1, 2017**

<b>JOB TITLE</b>	<b>SALARY RANGES</b>
<u>AOC - Court Administrator</u>	Not to exceed \$59,600.00
<u>AOC - Deputy Court Administrator</u>	Not to exceed \$56,600.00
<u>AOC - Assist. Court Administrator</u>	Not to exceed \$37,300.00
<u>AOC - Staff Attorney VI</u>	\$79,000.00 - \$83,800.00
<u>AOC - Staff Attorney V</u>	\$74,000.00 - \$78,800.00
<u>AOC - Staff Attorney IV</u>	\$69,000.00 - \$73,800.00
<u>AOC - Staff Attorney III</u>	\$64,000.00 - \$68,800.00
<u>AOC - Staff Attorney II</u>	\$56,700.00 - \$63,800.00
<u>AOC - Staff Attorney I</u>	\$51,000.00 - \$56,500.00
<u>AOC - Law Clerk III</u>	\$45,250.00 - \$50,750.00
<u>AOC - Law Clerk II</u>	\$38,500.00 - \$45,000.00
<u>AOC - Law Clerk I</u>	\$30,500.00 - \$38,250.00
<u>AOC - Law Student Research Assistant *</u>	\$23,850.00 - \$30,000.00 or \$11.42 to \$14.37 per hour
<u>AOC - Legal Research Assistant (Paralegal)</u>	\$28,850.00 - \$40,750.00
<u>AOC - Secretary III</u>	\$15,850.00 - \$28,500.00
<u>AOC - Secretary II</u>	\$7.59 to \$13.65 per hour
<u>AOC - Secretary I</u>	\$7.59 to \$13.65 per hour

\* The position of AOC - Law Student Research Assistant is to be restricted to 20 hours per week if the student is currently taking a full load (12 semester hours during the fall or spring sessions and 6 hours during the summer session).

EXHIBIT A

**AMY D. JORDAN**  
Adjordan716@gmail.com

228 Greenfield Place, Brandon, MS 39047  
(601) 906-4003

## EDUCATION

**MISSISSIPPI COLLEGE SCHOOL OF LAW**, Jackson, Mississippi  
Juris Doctor, May 2004

*Honors:* American Jurisprudence Award, Children in the Legal System  
*Activities:* STAR group leader (mentor for first year law students)

**MISSISSIPPI COLLEGE**, Clinton, Mississippi  
Bachelor of Arts, History, May 2001

**BIRCKBECK COLLEGE**, London, England  
January 2000 – May 2000

Studied art history, music history, British history and theater

## EXPERIENCE

**WALLER & WALLER, ATTORNEYS AT LAW**, Jackson, Mississippi  
*Associate*, June 2008 – Present

- Engaged in the practice of law focusing primarily on general litigation in both state and federal courts, family law, divorce, child custody, guardianships, adoption, bankruptcy, and wills and estates.
- Prepared briefs and presented oral argument before the Mississippi Court of Appeals in controversial child custody and alimony cases.

**WORLD PRESIDENTS' ORGANIZATION**, Alexandria, Virginia  
*Education Assistant*, September 2006 – May 2008

- Assist the Education Manager in arranging speakers and other education materials for global events, conferences and seminars.
- Act as a liaison between chapter leaders and speakers.
- Managed all speakers and education programs onsite at India University.

**WALLER & WALLER, ATTORNEYS AT LAW**, Jackson, Mississippi  
*Associate*, September 2004 – August 2006

- Engaged in the practice of law focusing primarily on general litigation in both state and federal courts, divorce, family law, child custody, adoption, and wills and estates.

**ATTORNEY GENERAL'S OFFICE, DEPARTMENT OF TRANSPORTATION, LEGAL DIVISION**, Jackson, Mississippi  
*Law Clerk*, August 2003 – May 2004

- Drafted briefs and memoranda regarding eminent domain cases and other cases dealing with state regulation of billboards, road signs, easements, encroachments, and public roadways.

UNITED STATES ATTORNEY'S OFFICE, CIVIL DIVISION, Jackson, Mississippi  
*Law Clerk*, June 2002 – August 2002

- Prepared case materials for trial and researched legal issues related to the cases.
- Drafted briefs, motions and settlement agreements.

**BAR MEMBERSHIP**

Mississippi, 2005

**PROFESSIONAL ORGANIZATIONS AND ACTIVITIES**

Mississippi Bar Association, Member  
Capital Area Bar Association, Member  
Junior League of Jackson, Member

*References available upon request*



STATE OF MISSISSIPPI  
MADISON COUNTY

I, Ronny Lott, Chancery Clerk of the above named County and State, do certify that the foregoing instrument is a true and correct copy of the original.

Witness my signature and seal of court.

This the 15<sup>th</sup> day of March, 2019.  
RONNY LOTT, Chancery Clerk

By Rita Carpenter D.C.

STATE OF MISSISSIPPI  
MADISON COUNTY  
I, Ronny Lott, County Clerk of the above  
named County and State, do hereby certify that the foregoing  
instrument is a true and correct copy of the original.  
Witness my signature and seal of court  
this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_  
RONNY LOTT, County Clerk  
By \_\_\_\_\_, C. C.